



**Accreditation Board**

**Annual Report**

**September 1<sup>st</sup> 2021 – August 31<sup>st</sup> 2022**

<http://ehtpa.org>

## 1. INTRODUCTION

On behalf of Accreditation Board members, I am pleased to present this summary of the Board's activity during the 2021-22 reporting year and to note that the accreditation system and its management continued to follow due process.

## 2. MEETINGS AND MEMBERSHIP

### *Meetings*

Three Board meetings were held during the year. A fourth meeting to consider review outcomes took place in February. As last year, all the meetings were held virtually. The Board is grateful to the CPP for hosting the meetings. A decision is made about returning to in-person or hybrid meetings in the future.

### *Membership*

Gillian Johnston (Lincoln College) joined the Board in a temporary capacity as the member representative of institutions offering EHTPA accredited courses. The College's original nominee was unable to take up the role, so Gillian agreed to serve until a permanent replacement was available.

Dr Frances Watkins retired at the end of March as one of the CPP nominees. She was a knowledgeable, committed and thoughtful contributor to all aspects of the Board's work. Dr Billy Leach succeeded her as a CPP nominee.

## 3. OUTCOMES OF ANNUAL REVIEWS HELD IN 2021-22

| Institution                     | Course   | Successful Review |
|---------------------------------|--|-------------------|
| Lincoln College                 | BSc (Hons) Herbal Medicine (Lincoln University-validated)* | ✓                 |
|                                 | BSc (Hons) Clinical Herbalism (Open University-validated)  | ✓                 |
| Northern College of Acupuncture | MSc/PG Dip in Chinese Herbal Medicine                      | ✓                 |
| University of Westminster       | BSc (Hons) Herbal Medicine                                 | ✓                 |
| White Crane Academy             | Diploma in Chinese Herbal Medicine                         | ✓                 |

\* All students have now graduated from this award.

#### 4. BOARD ACTIVITIES

- The Board discussed whether to make permanent the removal introduced at the outbreak of Covid from the clinical hours' specification of the requirement that some of the supervision sessions must be in-person. Opinion was divided on permanent withdrawal. However, it was agreed to maintain the current position – that in person supervisions are not a requirement.
- The Due Diligence Panel checklist was updated.
- The Capability Framework was revised and circulated to institutions.
- Amendments were made to the Dispensary Code of Practice and associated Self-Assessment Review.
- The Annual Review report that institutions submit was revised.
- Discussion was started on moving from the current re-accreditation model to one of a rolling accreditation based on an annual self-certification.

#### 5. 2022-2023 SCHEDULE OF ANNUAL REVIEWS AND PROJECTED ACCREDITATIONS

##### *Reviews*

##### Lincoln College

- BSc (Hons) Clinical Herbalism (validated by the Open University)

##### Northern College of Acupuncture

- MSc/PG Dip in Chinese Herbal Medicine

##### University of Westminster

- BSc (Hons) Herbal Medicine

##### *Re-accreditation*

##### White Crane Academy

- Diploma in Chinese Herbal Medicine

##### *Accreditations*

##### *In process*

##### School of Classical Chinese Herbalism

##### School of Herbal Medicine

##### *Projected*

##### Betonica School of Herbal Medicine

#### 6. BOARD ACTION POINTS FOR 2022-23

- Complete the 2021-2022 annual monitoring and review in November-January.
- Continue to explore moving to a rolling accreditation model.
- Update External Examiner guidelines (carried over from 2021-22).
- Consider holding a good practice Zoom conference (carried over from the 2021-22.) For example, sharing good practice in virtual learning.
- Make recommendations to Council on any accreditation practices that have implications for EHTPA education policy.

#### 7. ACKNOWLEDGEMENTS

As always, my thanks to all the Board members and everyone else who has directly or indirectly supported the operation of the Board during the reporting year.

Harvey Woolf

on behalf of the Accreditation Board

14 November 2022

## Appendix

### BOARD MEMBERSHIP AND ATTENDANCE

|  | Attended | Apologies |
|--|----------|-----------|
| <b>Practitioners nominated by EHTPA Professional Associations<sup>1</sup></b>  |          |           |
| Conny Cooper (RCHM)  | 3/4      | 1         |
| Lizzie Foulon (CPP)  | 1/4      | 3         |
| Eileen Gibbon (RCHM)   | 3/4      | 1         |
| Donald Purves (URHP)   | 4/4      |           |
| Dr Frances Watkins (CPP) <sup>2</sup>  | 2/2      |           |
| Dr Billy Leach (CPP) <sup>3</sup>  | 2/2      |           |
| <b>Member representative of institutions offering EHTPA accredited courses</b> |          |           |
| Gillian Johnston (Lincoln College) <sup>4</sup>                                | 1/3      | 2         |
| <b>Independent members</b>   |          |           |
| Dr Celia Bell  | 2/4      | 2         |
| Rishma Dattani   | 4/4      |           |
| Mike Potter  | 2/4      | 2         |
| Harvey Woolf (Chair)   | 4/4      |           |

<sup>1</sup> Once nominated, these members serve as **independent** practitioners, not as representatives of their nominating PA.

<sup>2</sup> Retired 31 March 2022

<sup>3</sup> From 1 April 2022

<sup>4</sup> From 1 December 2021