



**Accreditation Board
Annual Report**

September 1st 2017 – August 31st 2018

www.ehtpa.eu

1. INTRODUCTION

On behalf of Accreditation Board members, I am pleased to present this summary of the Board's activity during the 2017-2018 reporting year and to note that the accreditation process and its management continue to adhere to the established systems.

2. MEETINGS

Three meetings were held during the year. The November and April meetings were held in the Priory Rooms, Birmingham. Following Council's round of cost saving decisions I, the July meeting was held virtually using the Zoom platform. The Board is grateful to the RCHM for hosting the meeting. In future, two of the three scheduled meetings will be held virtually. The third meeting will continue to take place in Birmingham.

3. ACCREDITATION AND ANNUAL REVIEW OUTCOMES

Institution	Course	Successful Review	Successful Accreditation	Notes
UEL	BSc (Hons) Herbal Medicine	N/A		Closed October 2017.
Lincoln College	BSc (Hons) Herbal Medicine (Lincoln University-validated)	✓		
	BSc (Hons) Herbal Medicine (Open University-validated)		✓	Formal accreditation was granted on 21 August 2018 following the OU's approval of the College as a validation partner.
Middlesex	BSc (Hons) Herbal Medicine/Traditional Chinese Herbal Medicine	✓		Course ended. July 2018.
	PG Dip Professional Practice Ayurveda	✓		Course ended ¹ . 2 students to submit dissertation in May 2019.
	PG Dip Professional Practice Chinese Herbal Medicine	✓		Course ended July 2018.
	PG Dip Professional Practice Herbal Medicine	✓		Course ended. 1 student to complete clinical practice by May 2019. 2 students to submit dissertation in December 2018.
Northern College of Acupuncture	PG Dip Chinese Herbal Medicine	✓		
Westminster	MSc Chinese Herbal Medicine	✓		
	BSc (Hons) Herbal Medicine	✓		

¹ The University does not award Postgraduate Diplomas to students who continue to the Master's phase of the programme. The award of the accredited qualification, the PGDip, is made when students are awarded the Master's degree. Therefore, the University's accreditation will be extended to the end of 2019.

4. ANNUAL REVIEW DEVELOPMENT AREAS

Ongoing from previous reports

External Examiners' Comments on Clinical Practice

There are indications in some institutions that this requirement is deemed important and there have been improvements in the access to and reporting on clinical practice. However, it remains the case that this is not as thorough as the Board requires.

Analysis of Data

Student numbers remain small, which means that the interpretation of the data offers little in terms patterns or trends in the provision.

CPD

There continues to be some evidence of development in CPD for CHM.

New

All but one of the courses submitted their reports by the required deadline. This created considerable difficulties for the members of the Panel.

5. BOARD ACTIVITIES

Revisions to protocols and documentation

The following were updated:

- The Institutional Annual Review and Panel Report Templates

Other items

In addition to its detailed discussions of institutions, the Board considered the:

- outcomes of the work of the Educational Development Group (EDG). In particular, members discussed ways in which the number and range of providers could be expanded;
- proposed revisions to the Core Curriculum;
- move to a Vocational Route.

6. MATTERS REFERRED TO COUNCIL

None. The relationship between Standards of Proficiency and the Core Curriculum Learning Outcomes and the revision of the Diet and Nutrition module had been dealt with as part of the EDG review of the Core Curriculum.

7. 2018-2019 SCHEDULE OF ACCREDITATION AND REVIEW EVENTS

The Lincoln College (validated by Lincoln University) and Westminster courses will undergo Annual Review. The NCA course Re-accreditation will be deferred to 2019-2020 in the light of the College's arrangements with a new validator or gaining Degree Awarding Powers (DAP).

8. ACCREDITATION BOARD ACTION POINTS FOR 2018-19

Routine

- Complete the 2018-2019 annual monitoring and review events in December-January; written panel reports submitted by the end of February 2019.
- Make recommendations to Council on any accreditation practices that have implications for EHTPA education policy.
- Review Board templates as necessary.

Rolled over from 2017-18

- Consider how good practice identified in accreditations and reviews can be disseminated more widely and effectively.

- Present proposals to Council on Tradition-focussed Dispensary Standards for Educational Institutions.

New

- Confirm revised institutional and course accreditation criteria and course regulation requirements following decision to introduce the Vocational Accreditation Route.
- Revise External Examiner guidelines.

9. BOARD MEMBERSHIP

Membership

John Smith stood down as the URHP nominee following the April meeting because of the demands of his other commitments. The Board is grateful for his contribution to its works over many years.

10. ACKNOWLEDGEMENTS

My thanks to all the Board members and everyone else who has directly or indirectly supported the operation of the Board during the past year.

Harvey Woolf
on behalf of the Accreditation Board
18 November 2018

Appendix

BOARD MEMBERSHIP AND ATTENDANCE

	Attendance
Practitioners nominated by EHTPA Professional Associations¹	
Eileen Gibbon	3/3
Emma Farrant	3/3
John Smith ²	2/2
Dr Frances Watkins	3/3
Member representative of institutions offering EHTPA accredited courses	
Mike Potter	3/3
Independent members	
Rishma Dattani	3/3
Lesley Donovan	3/3
Prof Kath Ross	3/3
Harvey Woolf (Chair)	3/3

¹ Once nominated, these members serve as **independent** practitioners, not as representatives of their nominating PAs.

² Resigned April 2018.