



Accreditation Board

Annual Report

September 1st 2020 – August 31st 2021

<http://ehtpa.org>

1. INTRODUCTION

On behalf of Accreditation Board members, I am pleased to present this summary of the Board's activity during the 2020-21 reporting year and to note that the accreditation system and its management continued to follow due process.

2. MEETINGS AND MEMBERSHIP

Meetings

Three Board meetings were held during the year. A fourth meeting to consider review outcomes took place in February. As last year, because of COVID-19 all the meetings were held virtually. The Board is grateful the CPP for hosting the meetings. No decision has been made about a return to in-person or hybrid meetings in future.

Membership

Two of the Independent members, Professor Kath Ross and Lesley Donovan, retired from the Board early in 2021. Kath Ross joined the Board in its earliest days, since when she has made an enormous and varied contribution to the development of the Board's processes and procedures. Her final act was to lead the accreditation process subgroup. Their report provided the basis for the latest revision of the way in which accreditation panels will operate. Outside the Board, she chaired the influential Education Development Group. Lesley Donovan served one term on the Board, acting as Review and Accreditation Panel Chair during that time. The Boards is grateful for their participation and insights.

Dr Celia Bell, Deputy Dean, Education, Faculty of Science and Technology, Middlesex University, London re-joined the Board as an Independent Member in March.

3. OUTCOMES OF ANNUAL REVIEWS HELD IN 2020-21

Institution	Course	Successful Review
Lincoln College	BSc (Hons) Herbal Medicine (Lincoln University-validated)	✓
	BSc (Hons) Clinical Herbalism (Open University-validated)	✓
Northern College of Acupuncture	Professional Diploma in Chinese Herbal Medicine	✓
Westminster	BSc (Hons) Herbal Medicine	✓
White Crane Academy	Diploma in Chinese Herbal Medicine	✓

4. BOARD ACTIVITIES

- The guidelines for students using their own practices for their accredited course clinical hours were finalised and circulated.
- The revisions to the accreditation criteria that had been formulated in the previous year were agreed and incorporated in the Accreditation Handbook.
- The accreditation process was fully revised.
- Work started on updating the annual review process.
- A Board self-evaluation survey was undertaken.
- The clinical practice supervision requirements were reviewed to accommodate to the demands of COVID-19.
- The Board confirmed that students must complete at least 500 hours of clinical practice to graduate with an accredited award.

5. 2021-2022 SCHEDULE OF ANNUAL REVIEWS AND PROJECTED ACCREDITATIONS

Reviews

Lincoln College

- BSc (Hons) Herbal Medicine (validated by Lincoln University)
- BSc (Hons) Clinical Herbalism (validated by the Open University)

Northern College of Acupuncture

- Professional Diploma in Chinese Herbal Medicine

University of Westminster

- BSc (Hons) Herbal Medicine

White Crane Academy

- Diploma in Chinese Herbal Medicine

Accreditations

Betonica School of Herbal Medicine

School of Classical Chinese Herbalism

School of Herbal Medicine

6. BOARD ACTION POINTS FOR 2021-22

- Complete the 2020-2021 annual monitoring and review in November-January; written panel reports submitted by the end of February 2022.
- Continue the revision of the annual review process, including exploring a risk-based approach to annual review.
- Update External Examiner guidelines (carried over from 2020-21).
- Consider holding a good practice Zoom conference (carried over from the 2020-21 Share good practice in virtual learning).
- Monitor institutions' responses to COVID-19 and its aftermath.
- Make recommendations to Council on any accreditation practices that have implications for EHTPA education policy.

7. ACKNOWLEDGEMENTS

As always, my thanks to all the Board members and everyone else who has directly or indirectly supported the operation of the Board during the reporting year.

Harvey Woolf
on behalf of the Accreditation Board
9 November 2021

Appendix

BOARD MEMBERSHIP AND ATTENDANCE

	Attendance
Practitioners nominated by EHTPA Professional Associations¹	
Conny Cooper (RCHM)	3/3
Lizzie Foulon (CPP)	2/3+1 Apology
Eileen Gibbon (RCHM)	3/3
Donald Purves (URHP)	3/3
Dr Frances Watkins (CPP)	3/3
Member representative of institutions offering EHTPA accredited courses	
Mike Potter (University of Westminster) ²	2/3+1 Apology
Independent members	
Dr Celia Bell ³	1/2+1 Apology
Rishma Dattani	3/3
Lesley Donovan ⁴	0/1+1 Apology
Prof Kath Ross ⁴	1/1
Harvey Woolf (Chair)	3/3

¹ Once nominated, these members serve as **independent** practitioners, not as representatives of their nominating PA.

² From 17 2021 May an Independent Member.

³ From 15 March 2021.

⁴ Retired 28 February 2021.