



## **Accreditation Board**

### **Annual Report**

**September 1<sup>st</sup> 2019 – August 31<sup>st</sup> 2020**

[www.ehtpa.eu](http://www.ehtpa.eu)

## 1. INTRODUCTION

On behalf of Accreditation Board members, I am pleased to present this summary of the Board's activity during the 2019-2020 reporting year and to note that the accreditation system and its management continued to follow due process.

## 2. TERMS OF REFERENCE

The Council agreed updated terms of reference for the Board. These included increasing Professional Associations' nominees to up to two members.

## 3. MEETINGS AND MEMBERSHIP

### *Meetings*

Three Board meetings were held during the year. A fourth meeting to consider review outcomes took place in February. Because of COVID-19 all the meetings were held virtually. The Board is grateful to the RCHM and the CPP for hosting the virtual meetings. At the time of writing, a final decision is still to be made about the pattern of meetings for the foreseeable future.

### *Membership*

Conny Cooper joined the Board as the second RCHM nominee, replacing the late Emma Farrant.

Lizzie Foulon joined as the second CPP member.

## 4. ACCREDITATION AND ANNUAL REVIEW OUTCOMES 2019/20

Institution	Course	Successful Review	Successful Accreditation	Notes
Lincoln College	BSc (Hons) Herbal Medicine (Lincoln University-validated)	✓		
	BSc (Hons) BSc (Hons) Herbal Medicine (Open University-validated)	✓		Course started in September 2018 following accreditation in August 2018.
Middlesex	PG Dip Professional Practice Ayurveda	N/A		Course ended. All students completed October 2019.
	PG Dip Professional Practice Herbal Medicine	N/A		Course ended. All students completed October 2019.
Northern College of Acupuncture	Professional Diploma in Chinese Herbal Medicine		✓	Re-accreditation until December 31, 2024.
Westminster	MSc Chinese Herbal Medicine	✓		Course ended October 2019. The one student still to complete at that point did so in September 2020.
	BSc (Hons) Herbal Medicine	✓		
White Crane Academy	Diploma in Chinese Herbal Medicine		✓	Accreditation, including retrospective accreditation of the current cohort, until December 31, 2022.

## 5. BOARD ACTIVITIES

- Dispensary Standards for Educational Institutions:  
CHM courses will be subject to RCHM audits.  
WHM courses will continue to use the EHTPA standards.
- A marketing statement was developed for consideration by Council. The Council adopted the statement.
- Work continued on guidelines for students using their own practices for their accredited course clinical hours.
- The Renewal of Accreditation (Re-accreditation) process was revised.
- A review of the (initial) Accreditation process began.
- Minor amendments were made to the Accreditation Criteria.
- Feedback on the White Crane Academy accreditation was discussed.
- The Accreditation pages of the EHTPA website were updated.
- Advice provided on responding to COVID-19.

## 6. 2020-2021 SCHEDULE OF ACCREDITATION AND REVIEW EVENTS

### *Reviews*

#### Lincoln College

- BSc (Hons) Herbal Medicine (validated by Lincoln University)
- BSc (Hons) Herbal Medicine (validated by the Open University)

#### Northern College of Acupuncture

- Professional Diploma in Chinese Herbal Medicine

#### University of Westminster

- BSc (Hons) Herbal Medicine

#### White Crane Academy

- Diploma in Chinese Herbal Medicine

### *Accreditations*

#### Betonica

#### School of Herbal Medicine

## 7. BOARD ACTION POINTS FOR 2020-21

- Complete the 2019-2020 annual monitoring and review events in December-January; written panel reports submitted by the end of February 2020.
- Continue the review of the Accreditation process, including the development of a risk assessment tool.
- Review the annual monitoring process.
- Update External Examiner guidelines.
- Promote the sharing of good practice in virtual learning.
- Make recommendations to Council on any accreditation practices that have implications for EHTPA education policy.

## 8. ACKNOWLEDGEMENTS

As always, my thanks to all the Board members and everyone else who has directly or indirectly supported the operation of the Board during the past year.

Harvey Woolf  
on behalf of the Accreditation Board  
9 November 2020

## Appendix

### BOARD MEMBERSHIP AND ATTENDANCE

	<b>Attendance</b>
<b>Practitioners nominated by EHTPA Professional Associations<sup>1</sup></b>	
Conny Cooper (RCHM)	2/2
Lizzie Fulon (CPP)	1/1
Eileen Gibbon (RCHM)	2/3 + 1 Apology
Donald Purves (URHP)	3/3
Dr Frances Watkins (CPP)	3/3
<b>Member representative of institutions offering EHTPA accredited courses</b>	
Mike Potter (University of Westminster)	3/3
<b>Independent members</b>	
Rishma Dattani	3/3
Lesley Donovan	2/3 + 1 Apology
Prof Kath Ross	2/3 + 1 Apology
Harvey Woolf (Chair)	3/3

<sup>1</sup> Once nominated, these members serve as **independent** practitioners, not as representatives of their nominating PA.